



## Tiger Clubs 2019 – Rules and Information

Welcome to the 2019 Tiger Clubs presented by the Terraset PTO. We hope your student has a great time and enjoys the clubs. Please take a moment to read the rules and regulations. These are in place to ensure the safety of our students and the protection of the adults running our clubs.

**Your student's participation is contingent on you and your child agreeing to all of the terms in this document! This document may be updated until the first day of clubs for this session and will be available at [terrasetpto.org/tigerclubs](http://terrasetpto.org/tigerclubs)**

### Tiger Clubs Information

Website                      [www.terrasetPTO.org/tigerclubs](http://www.terrasetPTO.org/tigerclubs)

Email                              [tigerclubs@terrasetpto.org](mailto:tigerclubs@terrasetpto.org)

Please remember that Tiger Clubs are organized and operated by volunteers. While we strive to reply to inquiries as quickly as possible, it may take a day for us to respond. The website is your best resource for the most up-to-date information.

Si usted no se puede registrar en línea envíe un correo electrónico a [tigerclubs@terrasetpto.org](mailto:tigerclubs@terrasetpto.org) o, si el email no es una opción llame a Diana Golac a Terraset ([703-390-5600](tel:703-390-5600)).

## Registration

Registration for each club is online only and available via [www.terrasetpto.org/tigerclubs](http://www.terrasetpto.org/tigerclubs) You must register your student(s) separately for each club, although you can register multiple students for the same club in a single transaction. Anyone who is unable to register online should email [tigerclubs@terrasetpto.org](mailto:tigerclubs@terrasetpto.org) or, if email is not an option, call Diana Golac at Terraset (703-390-5600).

While we strongly encourage payment online with a debit or credit card, you can also pay via personal check or cash. Instructions are available when registering.

Registration deadline are posted on the Terraset PTO website.

## Waitlists

Class sizes are limited. If registration for a class exceeds the maximum allowed, your student will be put on a wait list. You will need to provide payment information but will not be charged unless a slot opens. You will be notified if you move from the waitlist to the active participant roster.

## Refunds

There will be **NO REFUNDS** for registration unless you can demonstrate extenuating circumstances.

## Late Pickup

Students must be picked up on time and in person. You must sign the Sign-Out Roster to release your student, so students will not be permitted to leave the school unattended to meet you at the curb, Kiss & Ride or to walk home. The school has no legal responsibility for children after school hours and the class instructors are responsible for them only during the contracted class time. Furthermore, the PTO and its volunteer representatives are not legally liable or responsible for your children.

The PTO reserves the right to cancel your student's enrollment without a refund if s/he is picked up late from the activity more than 2 times and/or if your student has disciplinary issues.

## Missed Classes

Clubs will not be held if Terraset Elementary is closed for any reason, including early dismissal. Every effort will be made to reschedule missed classes due to unexpected school closures or instructor cancellation. However, our ability to reschedule classes will depend upon the availability of the instructor and school facilities and no refunds will be issued for any reason.

## School Holidays & Snow Days

There are no clubs on school holidays and if FCPS closes schools for the day or for afternoon activities.

## Morning Clubs – No Drop Offs!

Enter through door #2 (top of the bus loop) after 7:55 a.m. Parents **must accompany their child into the school** to the designated club location and stay with their child until the Club Instructor arrives. Under no circumstances can you drop your child off at the curb and send them inside!

## **Afternoon Clubs – Dismissal To Clubs**

Students will be dismissed directly from class to their after school program. There will be an announcement made each day that Tiger Club students are to be dismissed. Each teacher will have a list designating which child goes where and on what day. Please be sure to remind your child (especially the first week) that they are to go directly to their afterschool program. It is your student's responsibility to go to their designated area. Students will need to check in with the leader of the activity.

## **Pick-Up From Clubs**

Students will not be permitted to leave the school unattended to meet you at the curb, Kiss & Ride or to walk home. Parents or approved adults must meet students in the school.

## **Dismissal To SAAC**

Students who are enrolled in SACC will be sent to SACC at the end of their Activity. SACC will receive a Roster of students attending the activities.

## **Student Conduct**

STUDENTS are required to participate in a respectful and cooperative manner in all PTO-Sponsored Activities per Fairfax County Public School Regulation 2601 – Students Rights and Responsibilities. The following disciplinary methods will be followed for any unsatisfactory student conduct event reported:

1st Warning: The instructor will advise the parent/guardian at dismissal of the situation and a written explanation of the disciplinary event will be sent to parent/guardian, the instructor, and the Tiger Club Chairs.

2nd Warning: The instructor will advise the parent/guardian at dismissal of situation and the student will be withdrawn from participation in the activity program without refund with a full written explanation from the activity instructor and Committee without refund

### Safety of Participants & Instructors

Students who are physically aggressive or put other students or instructors in danger will be immediately dismissed from clubs for the safety of everyone involved. If you have a child with special needs please discuss with us prior to registration ([tigerclubs@terrasetpto.org](mailto:tigerclubs@terrasetpto.org))

## **All club dates and times are listed on the Terraset PTO website:**

<https://www.terrasetpto.org/tigerclubs>

Thank you for participating in this year's Tiger clubs!